



# HACCP Now

## HACCP Now Installation Instructions

Downloading and installing HACCP Now couldn't be easier, just click and install. The average time from download to installation 5-10 minutes.

In order to download and install HACCP Now please follow the steps below:

**Note:** Select the version that is most appropriate to your needs and then locate the download link. The download is a setup.exe file and can either be run direct from the web site (it is downloaded first) or it can be downloaded to your PC and then run locally at a later stage if desired.

There are **five** versions as described below; you ***need to select the best version for you:***

- 1. HACCP Now for Caterers** – this is for businesses who are involved in any of the following businesses: Catering (inside or outside), Restaurants, Pubs, Clubs, Hotels, Café's, Canteen's, Take Away businesses, Cruise Ships, Oil Platforms, etc, etc.
- 2. HACCP Now for Butchers** – this version is for Butchery type businesses and small Meat Processing businesses.
- 3. HACCP Now for Small Business** – this is for any food business that has less than 50 employees and does not supply the supermarkets in any real quantity. This covers any manufacturing food business from raw materials right through to finished ready to eat foods.
- 4. HACCP Now for Manufacturers** – this version is for any food manufacturing business with more than 50 employees and who typically supply the major supermarkets or who export. Typically these businesses will need to have some kind of accreditation such as BRC, EFSIS, IFS or ISO 22000.
- 5. HACCP Now for Consultants** – this is a special version of HACCP Now for HACCP and Food Safety Consultants who create and manage HACCP systems for their clients.

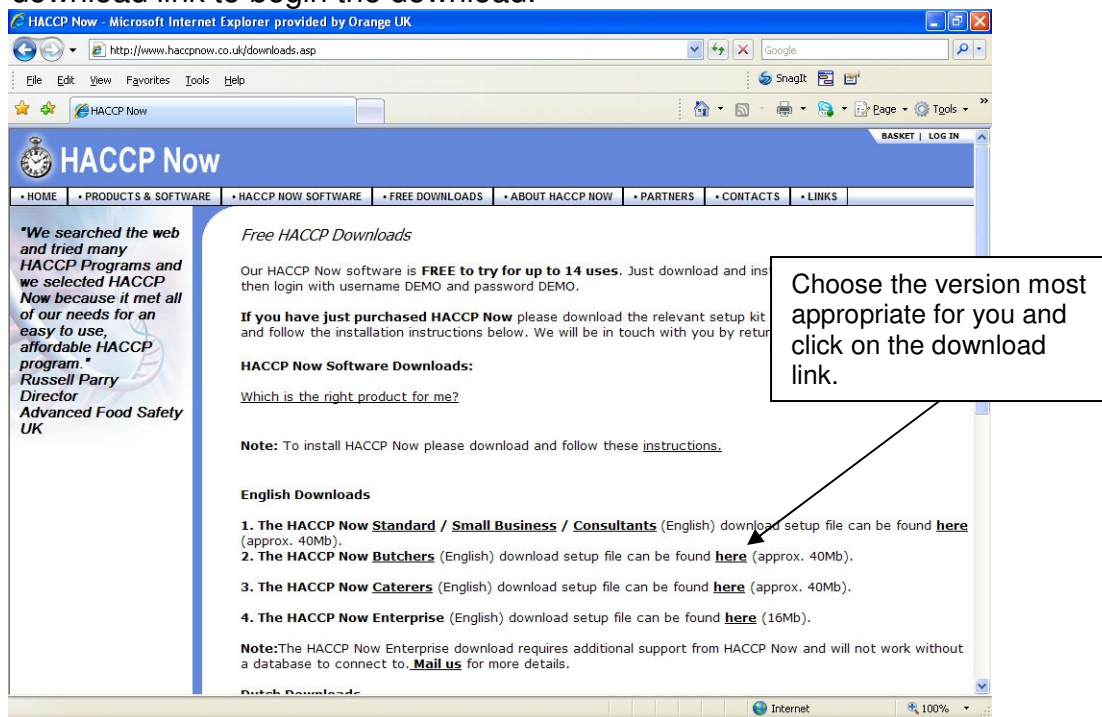
**Note:**

There may be various languages available for each of the above versions so be sure to pick the download with the correct language for you.

Please proceed to the next page to the download and installation instructions >>>>>>>>>>

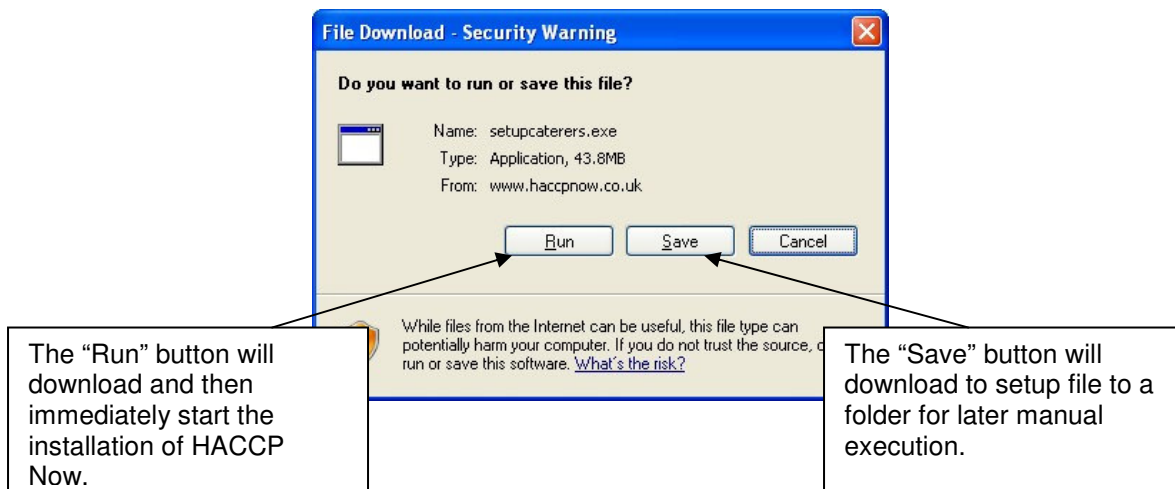
## Step 1. Click on the download link relevant to you in order to start the download as shown below:

Click on the download link to begin the download.



## Step 2. The following screen will be displayed:

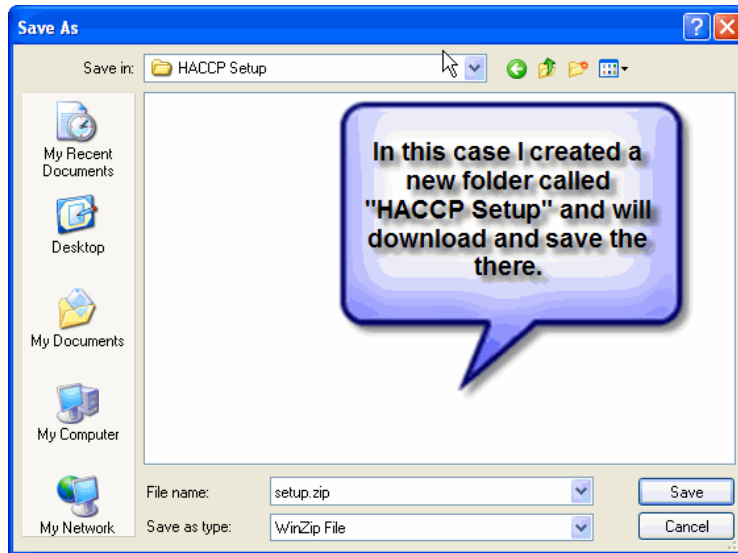
This screen gives you two options; "Run" and "Save". If you select Run then the setup kit will be downloaded and as soon as it is downloaded it will automatically run and install the software. This is the easiest and recommended way of installing HACCP Now. However, if you want to keep a copy of the installation kit for back up purposes then click the Save option and store the setup kit in a folder on your PC that you can access later.



**Step 3.1 If you choose Run:** the download will begin and the screen shown below in “**4.0 Download Progress**” will be shown.

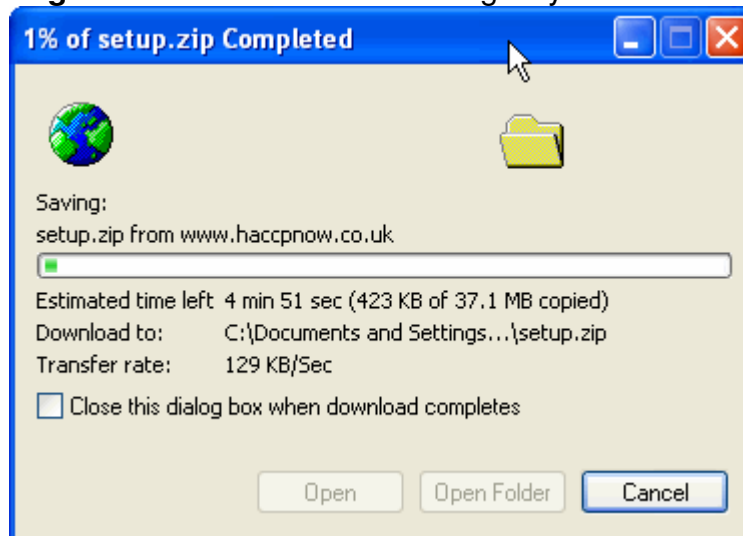
**Step 3.2 If you choose Save then you will be prompted for a folder to save the setup file to:**

In the example below we created a folder called HACCP Now Setup and downloaded the setup file to this folder.



After you have selected the location and clicked the “Save” button the download will begin and the screen shown below in “**4.0 Download Progress**” will be shown.

**Step 4. Download Progress:** When the download begins you will see this screen.

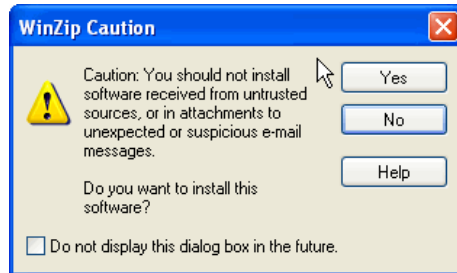


**Note:** Depending on your connection speed the download will take from 5 minutes to 30 minutes, or even more to download. So it may be time for a cup of tea or coffee, while you wait. On a broadband connection the download should take no more that 5 minutes.

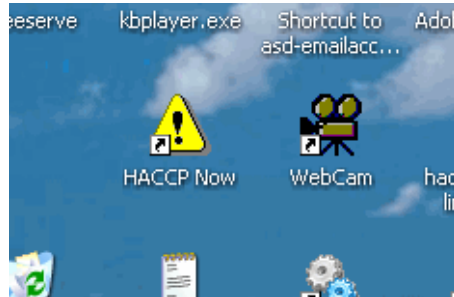
**Step 5. Install HACCP Now:** When the download is complete (if you clicked Run in Step 2.0 above) the HACCP Now Installation Wizard will be displayed on the screen. All you need to do is follow the instructions on the screen in order to install HACCP Now.

If you selected “Save” in Step 2.0 above then when the download is complete a screen will appear prompting you to either “Open”, “Run” or “Open Folder”. If you wish to install now you can click “Open” or “Run”. Then simply follow the instructions on the screen in order to install HACCP Now.

**Note: You may see this message depending on your security settings, or one similar to it, please click “Yes” you want to install this software.**



**Step 6. Run through the HACCP Now Setup wizard** and the software will be installed to your PC. A shortcut will be installed on your desktop and also on the program files menu as show below:



**Notes:**

1. If you already have a previous installation of HACCP Now you should always back up your data to another location (if you want to keep it) and uninstall the old version first using Start>Control Panel>Add / Remove Programs.
2. When you login to HACCP Now choose the user name DEMO for the first time. You will be logged in automatically.

**Finally: Ensure that you get the best possible start by downloading the HACCP Now Getting Started Guide it is available at:**

<http://www.haccpnow.co.uk/downloads/pdfs/gettingstarted.pdf>

If you have any questions or problems during the installation of HACCP now please contact us at [support@hacpcnow.co.uk](mailto:support@hacpcnow.co.uk) for assistance.